Corning Tower, Empire State Plaza, Albany, NY 12242 | https://ogs.ny.gov/procurement | customer.services@ogs.ny.gov | 518-474-6717

Contract Award Notification Update

Subject: Contract Expiration

DATE: May 17, 2023 **AWARD #:** 22984 **GROUP #:** 21510

AWARD DESCRIPTION: Outdoor and Site Furniture Including Picnic Tables (Statewide)

CONTRACT PERIOD: April 25, 2016, through April 24, 2023

CONTACT: Adriana Rokov | 518-473-1807 | Adriana.Rokov@ogs.ny.gov

CONTRACT NO.: All Contract Numbers **CONTRACTOR:** All Contractors

To All State Agencies and others authorized to use State Contracts:

The Outdoor and Site Furniture Including Picnic Tables (Statewide) Contract bearing Group # 21510 and Award # 22984 ended on April 24, 2023. There are no plans to extend these contracts or conduct a new solicitation.

Authorized Users are advised there is the possibility of you independently piggybacking off the NASPO Contract for similar products. Piggybacking is when you use an existing contract to acquire the same commodities or services at the same or lower price from another public entity contract. If you are interested in piggybacking, the best place to start is by reading the contract and then contacting the contracting agency.

For state agencies and New York City entities who want to piggyback off another existing contract you may need to receive approval prior to buying off the other contract. You should review the Procurement Services Guide for Piggybacking in NYS and then complete the Contract Use Request Form. You will need to submit the Contract Use Request Form along with a copy of the contract and other supporting documentation to customer.services@ogs.ny.gov . Once submitted, you should receive a notice of receipt from Customer Services.

All other local governments and other entities wishing to piggyback or use cooperative contracts should refer to the guidance from the NYS Office of the State Comptroller. This includes the October 2021 memo with a subject of “”Piggybacking” Law – Exception to Competitive Bidding (Updated)”. Said memo can be found at this link:
https://www.osc.state.ny.us/files/local-government/publications/pdf/piggybacking-law.pdf

More information on piggybacking, including the Contract Use Request Form, can be found at this link:
https://ogs.ny.gov/procurement/piggybacking-using-other-existing-contracts-0

More information on the NASPO contracts can be found at the following link:
https://naspovaluepoint.org/portfolio/parks-and-recreation-equipment-and-installation-2023-2028/

All other terms and conditions remain unchanged.